



Snyderville Basin Special Recreation District | Job Description

Associate, Ranger

Department:	Administration	FT PT Seasonal:	Part-Time Regular
Grade:	015-PT	Entry/Midpoint:	4/6
Position Code:	AD-PT336	FLSA Status:	Non-Exempt
Reports to:	Chief Ranger	Effective Date:	2026-09-24
Direct Reports:	None	Safety Sensitive:	Yes
		Approval Initials:	

Job Summary

The Ranger position is responsible for enforcing regulations related to District facility use and monitoring outreach and education at Basin Recreation outdoor facilities and parks.

Minimum Qualifications

- 21 years of age or older with a valid U.S. driver's license.
- High school diploma or equivalent.
- Three (3) years of experience enforcing regulations in parks, natural resources, outdoor recreation settings, or a related field.

The successful applicant must pass a required pre-employment background check, MVR, drug test, and subsequent mandatory checks in accordance with current District policy requirements.

Preferred but not required:

- Experience in code enforcement, parking enforcement, or traditional law enforcement.
- Education or experience in outdoor recreation management.
- Conflict management or de-escalation training.
- Knowledge of the trail network in the greater Park City area, specifically trails within the Snyderville Basin.

Essential Functions

The following duties and responsibilities are intended to be representative of the work performed by the incumbent(s) in this position and are not all-inclusive. The omission of specific duties and responsibilities will not preclude it from the position. These essential job functions listed are required with or without accommodation.

Tech Skills & Job Knowledge

- Patrol District parks, trails, open space, commuter pathways, and facilities using vehicles, bicycles, e-bikes, or on foot to monitor visitor safety, resource conditions, and compliance with District regulations.
- Monitor and catalog parking violations using a software system and issue tickets or tow vehicles when necessary.
- Attend administrative hearings to defend contested tickets; prepare photos and written evidence supporting the issued ticket's reasoning.
- Collect data through in-person surveys to assist in the development of policies and to inform management's decision making.

Dependability

- Document and report maintenance issues at all Basin Recreation facilities to appropriate personnel.
- Assist with trailhead building maintenance and custodial duties.
- Perform routine patrols while exercising sound judgment, professionalism, and independent decision making.

Communication & Teamwork

- Outreach and education of public users of the Basin Trails and Open Space system with a focus on customer service.
- Coordinate with volunteers to assist in monitoring the trail system.
- Assist in developing signage and other educational materials related to the communication of regulations.

Productivity & Adaptability

- Coordinate the process of contesting tickets; respond to questions from the public about their tickets, schedule hearings with the administrative law judge, and organize information gathered at the time of violation for the judge's review.
- Adapt to changing priorities, weather conditions, seasonal recreation demands, and emergency situations while maintaining a high level of public service.
- Monitor District facilities, parks, trailheads, and open space for maintenance needs, safety hazards, vandalism, wildlife concerns, and resource impacts.

Initiative & Organization Skills

- Coordinate maintenance of tools and vehicles necessary for the performance of patrol duties.
- Document maintenance issues, trail conditions, safety concerns, and resource impacts and communicate findings to appropriate District personnel.
- Organize information gathered during patrols to support District operations, planning efforts, and regulatory compliance.

Knowledge, Skills, and Abilities (KSAs)

Knowledge of:

- Regulatory enforcement practices in a public recreation setting.
- Outdoor environments and conditions in the Rocky Mountain region.
- Hiking, cycling, and a range of other outdoor recreation activities.
- Computers and Microsoft Office applications.
- Related OSHA safety standards, current Safety Data Sheet (SDS) procedures, and bloodborne pathogens.

Skill and Ability to:

- Maintain a clear head in situations of stress or elevated emotions.
- Communicate and work with the public and other agencies in a professional manner.
- Work independently with limited supervision.
- Follow verbal and written communication.
- Exhibit strong attention to detail and organization.
- Complete all tasks with safety as a top priority.

Working Conditions, Physical Requirements, and Aptitudes

- Duties are performed indoors and outdoors, including working in inclement weather, extreme temperatures, and over steep terrain.
- Manual dexterity and coordination; high degree of spatial awareness and mental and visual alertness.
- Occasional exposure to hazardous chemicals, vibrations, and fumes.
- Operation of motor vehicles on public roadways and trails.

- Work effectively with crowds and uncooperative individuals, difficult situations, emergencies, or periods of continuous demand.
- Travel to and from sites, facilities, and other locations within the District; transport materials as needed.
- Work a variety of shifts including evenings, weekends, and/or holidays depending on program needs.
- May require emergency call-out.
- This position is ineligible for remote work. Essential duties cannot be completed without being physically present.

Physical Requirements	25%	50%	75%	100%
Walking, bending, and other physical exertion			X	
Pushing, pulling, and kneeling	X			
Ability to lift and carry up to 50 pounds unassisted	X			
Periods of sitting		X		
Periods of standing		X		

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Employee | Print Name

Employee | Signature

Date