



NOTICE OF JOB OPENING PARK MAINTENANCE CREW LEAD

Posting Date: March 20, 2025
Department: Parks
Reports to: Parks Director
Salary Range: Grade N-11 (Starting Salary \$25.91 per hour)
Position Type: Full-Time
How to Apply: Applications available at bountifulutah.gov
Send to: Human Resources,
795 South Main Street, Bountiful, UT 84010
Email: jobs@bountiful.gov

Application Deadline: 5:00 P.M., Wednesday, April 2, 2025

Overview:

Under direct supervision of the Parks Director, the Park Maintenance Crew Lead plans, directs, and manages the maintenance operations, irrigation, playgrounds, landscaping, buildings, structures, sport fields or courts and special events associated with the City of Bountiful parks, open spaces, trails, sports facilities, and streetscapes as assigned.

Essential Job Functions:

1. Promotes and follows the City's mission statement, policies, and expectations.
2. Oversees and performs general grounds and landscape maintenance; maintains parks, playgrounds, bowery's, restrooms, small buildings, trailhead facilities, detention basins, open spaces, and streetscape.
3. Maintains and/or installs trees, shrubs, flowers, turf, playgrounds, protective playground surfacing, court nets, benches, bleachers, picnic tables, fencing, etc.
4. Operates, directs, and trains laborers in personal safety equipment and usage of mechanical landscape equipment including string trimmers, edgers, blowers, push mowers, zero turn mowers, large gang mowers, small tractors, and other related landscape equipment; performs routine, regular maintenance on equipment.
5. Fertilizes, aerates, mows and trims grass, collects and removes trash; removes dead, diseased, or injured trees; stimulates healthy plant growth through custom pruning and cutting, fertilizing, and watering.
6. Assists in the installation, maintenance, and operation of sprinkler systems.
7. Directs operations such as spraying for the prevention or eradication of pests, fungus, and insects harmful to park turf, plants, trees, shrubs, and other environments; selects appropriate chemicals and combinations to accomplish tasks; maintains records of spraying activities; assures chemicals are properly stored and used in conformity with city, state, or federal regulations; operates spraying equipment.
8. Works collaboratively with Parks Flower and Plant Crew Lead in the maintenance of flower and shrub beds and greenhouse facility.

9. Prepares and maintains various field records.
10. Monitors seasonal worker timecards and assists in monitoring seasonal employee leave.
11. Conducts safety inspections and make recommendations for changes or improvements in equipment, facilities, employees, etc.
12. Must be available for rotating weekend shifts to cover reservations, special events, winter snow removal, and emergency callouts.
13. Under the direction of the Parks Director additional job responsibilities, assignments, or duties may be added or changed at any time.

Knowledge, Skills and Abilities:

- Knowledge of safe methods for using, storing, mixing, and applying insecticides, herbicides, pesticides, fertilizers, surfactants, and other chemicals.
- Knowledge of principles and practices of supervision, including employee training, performance evaluation, employee hiring, motivation, and discipline.
- Ability to prepare and present clear and concise maintenance reports.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to lift and/or move up to 50 pounds frequently and 100 pounds occasionally.
- Ability to perform other related duties and tasks as directed or required.

Qualifications:

High School Diploma or equivalent

Two years of specialized training or education provided through professionally sponsored workshops, technical school, vocational studies, college, or apprentice program

Five years of progressively responsible experience in the maintenance, upkeep and beautification of turf, parks, irrigation systems, plant material, equipment, facilities and/or related environments, and employee supervision.

An equivalent combination of education and experience

Successfully pass a background check, a driving record check, and a pre-employment drug test

Required Licenses and Certifications:

Must possess a valid Utah Driver's License

Minimum certificates required: Ornamental & Turf and Vertebrate

Must possess a valid Utah Non-Commercial Pesticide Applicators License or able to obtain one within 6 months