



Clearfield, City of (UT) Parks Maintenance Specialist

SALARY	\$17.67 - \$33.72 Hourly	LOCATION	Clearfield City, UT
JOB TYPE	Full-Time (FT)	JOB NUMBER	042925-753
DEPARTMENT	Community Services/Parks	OPENING DATE	04/29/2025
CLOSING DATE	5/14/2025 11:55 PM Mountain		

General Purpose

The starting salary for this position ranges from Step 0 (\$17.87) and Step 2 (\$20.88) per hour, depending on experience (DOQ). For details on how experience influences pay, please refer to the bottom of the job description.

GENERAL PURPOSE

Performs a variety of duties related to the construction, installation, maintenance, upkeep and repair of city recreation facilities, parks, cemetery, grounds, buildings, and general environment.

SUPERVISION RECEIVED

Works under the general supervision of the Parks/Open Space Manager, Parks Specialist III or II while in training or on a project-by-project basis.

SUPERVISION EXERCISED

May be assigned supervisory duties as needed.

Examples of Duties

EXAMPLE OF DUTIES

Operates lawn mowing equipment; mows and trims grass, bushes and shrubs; assists in pruning activities on trees, shrubs and plants; removes dead, diseased or injured trees; stimulates healthy plant growth through custom pruning and cutting.

Performs general clean-up, landscape and gardening duties; plants and transplants trees, shrubs, bushes, grass, flowers, etc., as directed to develop attractive parks and grounds; performs various fertilization techniques using dry and liquid chemicals.

Operates a variety of types of small and light equipment such as mowers, sod cutters, chain saws, pruning equipment, backhoe, loaders, trenchers, aeration tractor, and various hand tools. May operate snowplow.

Performs general grounds maintenance duties; prepares ball diamonds, operates various small equipment to turn and prepare soil; chalks field borders; assures lawns are trim and attractive. Assesses fields for potential playing hazards; removes hazards; picks up trash.

Performs routine building maintenance; assists in constructing and repair of boweries, restrooms, pavilions, playgrounds, picnic tables, benches, bleachers, small buildings, and storage facilities; assures proper operation of lighting fixtures, doors, windows and plumbing; performs concrete and masonry work; assures proper installation and maintenance of playground equipment.

Assists in the installation of sprinkler systems; selects line sizes, sprinkler spacing, type and control equipment; install, test and maintain systems utilizing low voltage, hydraulic, or other operating features. Performs seasonal duties such as winterizing sprinkler systems to avoid freezing, flush watering systems in spring.

Minimum Qualifications

MINIMUM QUALIFICATIONS

Education and Experience:

1. High School Diploma/GED,
1. **AND**
2. Six months of training in facilities maintenance and management, horticulture, or related field.

Special Qualifications:

- Must be 18 years of age.
- Must possess a valid Utah Driver's License and meet the requirements of the city's Motor Vehicle policy.
- May be required to obtain a Commercial Driver's License (CDL).
- Must be able to work rotating weekends and holidays.

Additional Qualifications/Information

Essential Functions, Knowledge, Skills, and Abilities:

Some knowledge of the use and operation of light equipment such as gang mower, backhoe, loader, dump truck, mowers, tractor, power overseeders, aerators, thatchers, trimmers, etc.; landscape and sprinkler system installation; of hazards and related safety precautions associated with equipment operations; interpersonal communication skills.

Ability to effectively apply chemicals for the abatement and eradication of noxious weeds and insects; effectively perform various semi-skilled and skilled functions related to building maintenance; develop working relationships with supervisors, co-workers, and the public.

Work Environment:

Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, lifting, sitting, reaching, Daily exposure to changing weather conditions and seasonal elements. Frequent local travel required in normal course of job performance. Frequently lift 35 to 100 pounds or more.

Clearfield City is an Equal Opportunity Employer.

*As of 05/2024

Step-In-Grade Qualification Matrix						
Grade:	5	Position Title: Park Maintenance Specialist				
<u>Step 0</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
<u>\$17.87</u>	<u>\$19.27</u>	<u>\$20.88</u>	<u>\$22.48</u>	<u>\$24.09</u>	<u>\$25.69</u>	<u>\$27.31</u>
Minimum Qualifications of the Position	Pesticide Applicator (must obtain within 6 months of service)	Class B CDL or CPSI Certification	Class B CDL or CPSI Certification	Class B CDL or CPSI Certification	1 year = 2080 FT hours or 1200 PT hours at matrix hire date anniversary.	1 year = 2080 FT hours or 1200 PT hours at matrix hire date anniversary.
		OR	OR	OR		
		Backflow Certification	Backflow Certification	Backflow Certification		
		OR	OR	OR		
		Arborist Certification or CPSI Certification	Arborist Certification or CPSI Certification	Arborist Certification or CPSI Certification		
		OR	OR	OR		
		1 year = 2080 FT hours or 1200 PT hours at matrix hire date anniversary.	1 year = 2080 FT hours or 1200 PT hours at matrix hire date anniversary.	1 year = 2080 FT hours or 1200 PT hours at matrix hire date anniversary.		
	Not required for Seasonal		* Cannot progress past Step 3 without 2 of the following Certifications: 1) CPSI 2) Backflow 3) Arborist		* Cannot progress past Step 6 without all certifications	

Seasonal: 2 seasons = 1 year

Employer

Clearfield, City of (UT)

Address

55 South State Street

Clearfield, Utah, 84015

Phone

801-525-2740

Website

<https://clearfield.city/job-openings/>

Parks Maintenance Specialist Supplemental Questionnaire

***QUESTION 1**

Do you have a current Commercial Driver's License?

- ☐ Yes
- ☐ No

***QUESTION 2**

Do you have a current Pesticide and Herbicide Applicator's license?

***QUESTION 3**

EXCERPT FROM CITY POLICY PERTAINING TO MOTOR VEHICLE RECORD/DRIVING RECORD:(6) Applicants, new hires, reassigned employees, and volunteers for a position for which driving is an essential job function, and volunteers or those on the Qualified Drivers List will not qualify if their MVR or background check shows any of the following: (a) A convictions of driving under the influence of alcohol/drugs (DUI), or other alcohol or drug related driving offense, in the previous seven years. (b) A conviction in the previous 5 years of one or more major driving offense similar to or including reckless driving; failure to stop/report an accident; a license revocation for a alcohol/drug (DUI) related offences; driving while license is suspended/revoked; or other flagrant infractions, or convictions of more than two at-fault accidents. (c) Convictions in the previous 3 years of more than three ordinary (minor) traffic violations, e.g., stop sign and traffic signal offenses; speeding; improper turns, failure to signal, failure to yield; improper backing; suspension or revocation of driver's license for an extended periods of time; or more than one at-fault accident, combined with one or more violations... Does your motor vehicle record/driving record comply with the above excerpt from the City policy?

- ☐ Yes
- ☐ No

***QUESTION 4**

Do you have a valid Utah Driver's License?

- ☐ Yes
- ☐ No

QUESTION 5

How many years of experience do you have performing the listed duties?

*** Required Question**