



JOB DESCRIPTION

TITLE:	Parks Maintenance Technician I, II, or III
DEPARTMENT:	Parks and Recreation
GRADE	12, 13, or 14
FLSA:	Non-exempt
EEO CATEGORY:	Skilled Craft Worker
REVISION DATE:	10/22/2024

POSITION SUMMARY:

Under the general supervision of the Parks Manager, and assigned under direct supervision of a Parks Foreman, performs a variety of maintenance and repairs of Draper City irrigation, parks and facilities, which may include turf mowing, irrigation systems (sprinklers), park maintenance, turf fertilization, weed control and daily park building maintenance.

ESSENTIAL FUNCTIONS:

- Performs a variety of skilled duties in maintaining parks and city-owned building grounds including sprinklers, turf, trees, trails, ball fields and hard surfaces.
- Performs daily maintenance of parks, irrigation, park buildings and restrooms.
- Operates and instructs others in the operation of various pieces of equipment including commercial mowers, tractor drawn equipment, trimming and mowing equipment, backhoe, skid-steer, wheeled loader and dump trucks.
- Maintains, lubricates and makes minor repairs and adjustments to equipment.
- Acts as a lead over seasonal laborers when assigned.
- Installs sprinkling systems; repairs water lines; repairs plumbing, repairs and replaces minor electrical components such as circuit breakers, GFCI's and wiring; repairs drinking fountains and leaky valves; maintains stock of repair parts, prunes and removes trees and other plants, installs holiday lighting and performs building repair and maintenance.
- Maintains weed control in turf and non-turf areas.
- Handles small construction projects including building repairs and small concrete work.
- May assist in the supervision of temporary laborers on a seasonal basis.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

- **Education** – High School diploma or G.E.D.
- **Experience** – One year of general related work experience. Construction, small concrete, and landscape work preferred. Relative knowledge in the operation of small-motorized equipment essential to lawn maintenance and upkeep such as mower machines, tillers, and trimmers is preferred. Working knowledge or experience preferred but not mandatory with general pipe laying, irrigation system repair, sprinkler systems and plumbing maintenance, some knowledge of motorized equipment maintenance, operation, and minor repair.



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- **Licenses/Certifications** – Valid Utah Driver License. Must pass a lift test of 50 pounds prior to or on date of hire. Obtain a non-commercial Utah Pesticide Applicator License within six months of hire.

In addition to the minimum qualifications for the Parks Maintenance Technician I, the following are minimum qualifications for Parks Maintenance Technician II:

- **Experience** – One year of experience as a Park Maintenance I.
- **Licenses/Certifications** – One certification from list A and a minimum of four certifications from list B. Consideration to meet requirements of certifications not listed to be approved by the Parks Manager.

List A

- ISA Certified Arborist
- NPSI Certified Playground Inspector
- IA/QWEL Certified Landscape Irrigation Auditor
- IA/QWEL Certified Irrigation Manager
- Certified Backflow Technician
- Extension Service Master Gardener
- Utah Certified Nursery (or Landscape) Professional
- Turfgrass Management (12 CEU's)

List B

- LTAP Heavy Equipment Certification
- Certified Pool Operator (CPO)
- Chainsaw operator training
- Confined Space Certification.
- CPR/First Aid class taught by Certified Instructor
- Flagger Certification
- Approved small engine repair class
- Class B CDL
- Two additional Utah Pesticide Applicator Certifications (example, Right-of-Way and Waterway)
- LTAP Welding Certification
- MSDS sheets, chemicals and bodily fluids training
- Turf mowing and equipment maintenance training
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In addition to the minimum qualifications for the Parks Maintenance Technician II, the following are minimum qualifications for Parks Maintenance Technician III:

- **Experience** – Two years of experience as a Park Maintenance II.



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- **Licenses/Certifications** – Valid Utah Class B Commercial Driver License. Two certifications from list A and a minimum of six certifications from list B. Consideration to meet requirements of certifications not listed to be approved by the Parks Manager.

List A

- ISA Certified Arborist
- NPSI Certified Playground Inspector
- IA/QWEL Certified Landscape Irrigation Auditor
- IA/QWEL Certified Irrigation Manager
- Certified Backflow Technician
- Extension Service Master Gardener
- Utah Certified Nursery (or Landscape) Professional
- Turfgrass Management (12 CEU's)

List B

- LTAP Heavy Equipment Certification
- Certified Pool Operator (CPO)
- Chainsaw operator training
- Confined Space Certification.
- CPR/First Aid class taught by Certified Instructor
- Flagger Certification
- Approved small engine repair class
- Class A CDL
- Two additional Utah Pesticide Applicator Certifications (example, Right-of-Way and Waterway)
- LTAP Welding Certification
- MSDS sheets, chemicals and bodily fluids training
- Turf mowing and equipment maintenance training

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of –
 - The principles and practices of working in a medium-sized municipal parks maintenance program
 - Modern irrigation systems, landscape maintenance, weed control in turf and non-turf and tree care methods
 - The operation of small-motorized equipment essential to lawn maintenance and upkeep such as mower machines, tillers, and trimmers
- Skill with –
 - Establishing and maintaining effective working relationships with supervisors, employees, volunteers, public officials, and the public
- Ability to –
 - Follow city policies and procedures, establish priorities, concentrate on tasks accurately, and accomplish duties in a timely manner



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- Work with parks and trails staff
- Assist in the implementation of maintenance programs and work assignments
- Understand and follow instructions; receive, give, gather and explain oral and written instructions
- Exercise initiative and sound judgment and react resourcefully under varying stressful conditions

In addition to the knowledge, skills, and abilities for the Parks Maintenance Technician I, the following are minimum qualifications for Parks Maintenance Technician II:

- Knowledge of –
 - Construction, small concrete, and landscaping work
 - General pipe laying, irrigation system repair, sprinkler systems and plumbing maintenance
- Skill with –
 - Retaining, coordinating, and motivating employees
 - Maintaining confidences and business practices in an ethical manner
- Ability to –
 - Assist in planning and directing the work of skilled and unskilled workers.
 - Interpret plans and specifications
 - Maintain records
 - Gather, analyze, evaluate, interpret facts, and then prepare and present them in a concise manner

In addition to the knowledge, skills, and abilities for the Parks Maintenance Technician II, the following are minimum qualifications for Parks Maintenance Technician III:

- Knowledge of –
 - Motorized equipment maintenance, operation, and minor repair
- Skill with –
 - Gathering, analyzing, and evaluating interpret facts, and prepare and present in a concise manner
- Ability to –
 - Retain, coordinate, and motivate employees; establishes and maintains effective working relationships with supervisors, employees, public officials, and the public
 - Operate heavy equipment up to loaders, excavators and dump trucks

WORKING CONDITIONS AND PHYSICAL DEMANDS:

Position requires working outdoors. Tasks require a variety of physical activities. Regularly required to talk, hear, see, walk, sit, stand, reach, use hands/finger to feel, handle, and grip, climb or balance and stoop, bend, kneel, crouch, or crawl. Mental application utilizes memory for details, verbal instructions, emotional stability and discriminating thinking and creative problem solving. May be



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confined to small spaces to perform work. Regular exposure to wet and/or humid conditions. (Performance of duties may require working in varied weather conditions such as extreme cold or hot conditions.) Frequent exposure to fumes, airborne particles, toxic or caustic chemicals, and dusty or greasy conditions. Frequent exposure to high levels of noise. Operate equipment and drive vehicles. Must lift and/or move up to 50 pounds.

Schedule is typically 7 a.m. to 3:30 p.m. Monday through Friday; however, at times, position may be assigned to work early morning or late evening shifts, and weekends depending upon scheduling needs of the city or city facilities. During the winter months, position will participate in snow and ice control operations, which involves being on call 24 hours a day, 7 days a week as needed.

Draper City is an equal opportunity employer without regard to race, color, religion, sex, national origin, disability, age, pregnancy, genetic information, sexual orientation, gender identity, citizenship, and veteran or military status.

The intent of this job description is to provide a representative summary of the major responsibilities and duties performed on the job. It is not intended to be an exhaustive list of all job-related tasks and duties that an employee may perform. An employee in this position will be required to perform any other job-related duties required by their supervisor. This job description is not intended to and does not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.

COMPENSATION AND BENEFITS:

- Salary range:
 - Parks Maintenance Technician I \$19.64 - \$31.37
 - Parks Maintenance Technician II \$21.61 - \$34.53
 - Parks Maintenance Technician III \$23.78 - \$37.99
- Health insurance (Traditional or HDHP with employer HSA contribution up to 3K per benefit year) effective DOH or Medical Cash Out
- Gym and Wellness Incentive Program Reimbursement
- 401(k) up to 3.5% match effective DOH
- Enrollment in to Utah Retirement System (URS)
- Employer paid Life Insurance of 100K
- Paid vacation and sick leave
- 13 holidays
- Tuition Reimbursement after new hire probation

BambooHR Standard Questions:

1. Yes/No – Are you 18 years or older?
2. Yes/No – Are you eligible to work in the United States?
3. Yes/No – Will you now or in the future require sponsorship to legally work in the United States?
4. Yes/No – Do you understand that this position is a full-time, onsite, in field position?



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5. Yes/No – Do you have a valid Utah Driver License? (If yes, must furnish proof at time of hire)
6. Yes/No – Do you have a high school diploma or G.E.D? (if yes, must show proof at time of hire)
7. Yes/No – Do you meet the minimum qualifications for this position?
8. Short Answer - CERTIFICATE OF APPLICANT. (Carefully read before signing). I certify that the information I provided in this job application for employment is true and complete to the best of my knowledge. I authorize the investigation of all prior employment records, and I authorize investigation of all statements in this application and/or statements made in the interviewing process. I understand that misrepresentation or omission of facts in this application or in the interview is cause for disqualification and/or separation from employment. By typing your full name below, you acknowledge that you have read, understand, and agree to this certificate of applicant.
9. Short Answer – REQUEST FOR ASSISTANCE/REASONABLE ACCOMMODATION. (Carefully read before signing). If you are contacted for an interview and plan to attend the interview, testing, etc., and, due to a disability or injury, or are a disabled veteran and need assistance/accommodation in understanding or participating in the process, please notify the City no less than 24 hours in advance of the meeting (interview) and we will try to provide whatever reasonable request may be required. You may contact human resources at (801) 576-6733 or hr@draperutah.gov. By typing your full name below, you acknowledge that you have read, understand, and agree to this request for assistance/reasonable accommodation.